

**Motor Rewind Consultation Group**  
**Minutes of Meeting**  
**Held on 19 February 2009, at Telarc SAI Auckland**

**Present:** John Freeman (Chair), Rod Treder, Amanda Hunt, Simon Mantle, Ken Grey, Bruce Gore and David Priestley

**Apologies:** Nil

**Terms of Reference**

The Consultation Group accepted the terms of reference provided as appropriate for their purpose.

**Code Foreword**

It was agreed that the Electricity Commission will develop the foreword to the code.

**Code Framework**

The merits of both the Q-Base and Q-Safe codes were discussed. It was agreed to use the Q-Base code as the framework for the Motor Rewind Workshop Quality Code.

**Technical Data**

The group agreed to use the publicly available document EASA Standard AR100-2006 as the basis of developing systems and standard practices.

A draft code is to be distributed to the Consultation Group by 23 March 2009.

**Next Meeting**

The next meeting will be held 27 March 2009 at Telarc SAI offices, Auckland.