

Memo

To Metering Equipment Owners

From Ron Beatty

Date 12 September 2008

Subject Metering equipment owners' obligations under the Electricity Governance Rules 2003

For your information

The Electricity Commission reminds any person or company, that owns any metering equipment (including meters, load and meter control devices, data loggers, test blocks, current transformers or voltage transformers which are used for the measurement or storage of traded volumes of electricity), is by default a "metering equipment owner" and has obligations under the Electricity Governance Rules 2003 (Rules) and under the Electricity Governance Regulations 2003 (Regulations).

For information, these obligations include, but are not limited to:

- Regular non-invasive inspections by a suitably qualified person to confirm that the metering installation continues to meet the requirement of the Rules;¹
- Agreements with any other metering equipment owners at each site;²
- Maintaining records of all equipment, including:³
 - records of inspections made as above;
 - manufacturers' test certificates for each component;
 - the metering installation category;

¹ Rule 7.1 of code of practice D3 of schedule D1 of part D.

² Rule 1 of code of practice D3 of schedule D1 of part D.

³ Rule 8 of code of practice D3 of schedule D1 of part D.

- all approved test house certification reports and calibration reports showing dates of tests and test results;
- a copy of the initial certification report for the metering installation;
- A copy of the certification sticker or equivalent for the components owned;
- identification information for seals used on the metering equipment; and
- Details of any loss compensation arrangements.

All records must be maintained up-to-date and kept for six months beyond the life of the metering installation and must be made available to an auditor.⁴

Failure to meet any of the requirements of the Rules constitutes a breach of the Rules. The Regulations specify the process for investigating breaches of the Rules and Regulations, which can result in breaches being referred to the Rulings Panel. The Rulings Panel has broad powers, including the power to award a penalty and/or compensation.



Ron Beatty

Senior Adviser Retail Operations

⁴ Rule 8.1 of code of practice D3 of schedule D1 of part D.